



Cosmetics Europe, the Brussels based European trade association of the cosmetic and personal care industry, has an immediate opening for a:

**PUBLIC AFFAIRS MANAGER**

**We are looking for a proactive team player who can build trusted partnerships with stakeholders at EU level and deliver high impact EU advocacy outcomes**

**You will be:**

- Supporting the development and implementation of integrated public affairs strategies with focus on stakeholder engagement across priority issues of relevance to Cosmetics Europe.
- Executing the EU advocacy strategies and campaigns to support Cosmetics Europe's goals.
- Building and maintaining trusted relationships with politicians, policymakers, non-governmental organizations and other EU stakeholders.
- Supporting the Cosmetics Europe network of national associations in EU advocacy activities.
- Supporting effective internal member communication, driving activities and coordinating with Public Affairs experts including regular meetings and conference calls.

**You have a:**

- Minimum of 6 years of experience in public affairs, including in either a European institution, a corporation, consultancy or trade association environment.
- Demonstrated experience of best practice EU advocacy and stakeholder engagement.
- Strong understanding and experience of the EU stakeholder environment and EU policy-making processes (ordinary legislative procedure in particular) and key issues impacting the cosmetics and personal care sector.
- Strong advocacy, communication (verbally and in writing) and interpersonal skills, extensive experience of relationship-building and stakeholder engagement.
- Excellent track record of stakeholder engagement capabilities on complex issues.
- Ability to work in complex, cross-functional teams from a wide range of disciplines.
- High personal accountability and integrity combined with the ability and experience to communicate to shape policy and decision-making at a senior and strategic level.
- Collaborative working style, high commitment and motivation.
- Fluency in spoken and written English (working knowledge of other EU languages would be an advantage).
- Work permit for the European Union.

**We offer**

- An open-ended contract / full time basis.
- A competitive salary and fringe benefits package.
- A challenging position of in a motivated and international team.



- A wide portfolio of responsibilities and opportunities within a strong and dynamic consumer goods industry sector.

**Interested in this position?**

Please send your résumé and a short (max 1 page) cover letter outlining your motivation for this position to: [jobs@cosmeticseurope.eu](mailto:jobs@cosmeticseurope.eu)

**Applications must be received by close of business on 16 -May-2022**

Only successful candidates fulfilling all the requirements will be short-listed.

Only short-listed candidates will be contacted.

Shortlisted candidates will be asked to prove their background, qualifications, skills and experiences by providing relevant documents.

**Telephone enquiries cannot be answered.**